

NONRESIDENT STUDENTS

Any student who resides outside of the Woodland School District may apply to attend school in the District or file the parental declaration of the intent to provide home-based instruction and enroll for ancillary services, if any. All applications for nonresident attendance or home-based instruction will be considered on an equal basis in the order received by the superintendent of designee and according to the priorities provided in this policy.

A student must submit a nonresident enrollment application and obtain a release from the student's resident district for each school year in which nonresident enrollment is sought.

The superintendent or designee will develop an application form that the parent or guardian must complete to apply for the student's enrollment. The form will gather information such as the child's current legal residence, the school district where the student is currently enrolled or receiving home-based instruction, the basis for requesting release from the resident district, the specific building desired, and the grade level (elementary) or course offerings (secondary) in which the student desires to be enrolled if accepted by the District. For priority consideration, nonresident enrollment applications should be submitted beginning September 1 of each school year for the following school year.

Then District will not charge any transfer fees or tuition costs for enrollment eligible nonresident students. A student who resides in a district that does not operate a secondary program will be permitted to enroll in secondary schools in the District in accordance with state laws and regulations relating to the financial responsibility of the resident district. Homeless children will be allowed to attend school in the District in accordance with federal and state law and District policy.

The District will use the Standard Choice Transfer System in the Education Data System (EDS) to process those requests for nonresident enrollment into online or alternative learning experience programs or schools.

The Board of Directors annually will inform parents of interdistrict enrollment options and parental involvement opportunities. Information on interdistrict acceptance policies will be provided to nonresidents on request. Providing online access to the information satisfies the requirements of this policy unless a parent or guardian specifically requests information to be provided in written form.

Standards for Accepting or Rejecting an Enrollment Application

The superintendent or designee will accept or reject an application for nonresident enrollment based upon the following standards:

- A. Whether acceptance of a nonresident student would result in the District experiencing financial hardship. The term "financial hardship" does not include routine programmatic costs associated with serving additional disabled or non-disabled students.

- B. Whether the class, grade level, courses, school, and/or program where the student desires to be enrolled have the capacity for additional students.
- C. Whether the programs or services needed to address the educational needs of the nonresident student have capacity for additional students.
- D. Whether appropriate educational programs or services are available to improve the student's condition as stated in requesting release from his or her district of residence.
- E. Whether the student's attendance in the District is likely to create a risk to the health or safety of students or staff.
- F. Whether the student's disciplinary records or other documentation indicate a history of violent or disruptive behavior or gang membership (a gang means a group of three or more persons with identifiable leadership that on an ongoing basis regularly conspires and acts in concert mainly for criminal purposes).
- G. Whether the student has been expelled or suspended from a public school for more than 10 consecutive days, in which case the student may apply for admission under the District's policy for readmission and reengagement of suspended or expelled students.
- H. Whether the proposed enrollment date provides sufficient time to expect probable success during that quarter or semester.
- I. Whether there is a reasonable chance that the student's attendance, citizenship, and academic progress will be unsatisfactory, taking into account the records from the student's previous school.
- J. Whether the student participates in all state and district testing.
- K. Whether the student is ostensibly applying for entrance for the sole purpose of graduating. Such a student will be required to enter at the beginning of the academic term prior to commencement
- L. Whether enrollment of a nonresident student would conflict with a District innovation academy cooperative under RCW 28A.340.080.
- M. Whether the student has repeatedly failed to comply with requirements for participation in an online school program, such as participating in weekly direct contact with the teacher or monthly progress evaluations.

Children of Full-Time Employees

Students of full-time certificated and classified school employees must be allowed to enroll at a school where the employee is assigned or at a school in the District's K-12 continuum that includes the school to which the employee is assigned unless one or more of the following

factors applies:

1. The student's disciplinary records indicate a history of convictions, violent or disruptive behavior, or gang membership.
2. The student has been expelled or suspended from a public school for more than 10 consecutive days; provided, however, that the District's policies for allowing readmission of expelled or suspended students and the required reengagement procedures will apply uniformly to resident students and nonresident students seeking admission.
3. Enrollment of the student would displace a child who is a resident of the District, except that if a student of a full-time employee is admitted, he or she will be permitted to remain enrolled at that school, or in the District's K-12 continuum, until he or she has completed his or her schooling; or
4. The student has repeatedly failed to comply with requirements for participation in an online school program, such as participating in weekly direct contact with the teacher or monthly progress evaluations.

These mandatory enrollment provisions regarding the children of full-time employees do not apply to students who reside outside the State of Washington.

Admission Conditions and Revocation

The acceptance of a student who is the child of a full-time employee will be for one school year or until the parent is no longer a District employee, whichever is earlier. Should the employee cease employment during an academic term, the employee's child will be permitted to remain enrolled in the District until the end of that academic term.

The acceptance of other nonresident students will be for the designated school year or a stated period of time of lesser duration. Acceptance of all nonresident students is subject to the conditions listed on the District's prescribed application form and must be renewed prior to the student's enrollment for any subsequent school year.

Nonresident student enrollment may be revoked at any time during the school year if one or more of the reasons for rejecting a student's nonresident enrollment application occurs (described above), or if the student: has one or more failing grades as of the conclusion of an academic term; has demonstrated a pattern of truancy/non-attendance; misrepresented information on his or her nonresident enrollment application; or needs a different educational program, setting, or placement and there is not capacity where the student would be placed. If a student is at risk of having his or her admission revoked due to academic performance, truancy, or other attendance issues, the school or program will communicate to the parent or guardian (or to the adult student directly) and provide an opportunity to correct the behavior prior to revoking the nonresident admission. The student's resident district will be notified if a nonresident enrollment acceptance has been revoked.

Except to the extent required by special education law and regulations, the District assumes no obligation for the transportation of nonresident students admitted to the District. If approved, the parent or guardian (or adult student) assumes responsibility for transporting the student to and from school daily or will allow his or her child with a valid driver's license to drive to and from school daily.

Eligibility of nonresident students for participation in extracurricular activities will be subject to rules adopted by the Washington Interscholastic Activities Association (WIAA) and Policy 2151 regarding eligibility.

Nonresident students who are eligible for special education services will be considered for admission pursuant to the standards in this Policy 3141. If a student who is eligible for special education services is admitted, the District will be deemed the resident district for the purposes of Chapter 392-172A WAC, and the District will provide transportation to the extent required as a related service.

Appeal of Admissions and Revocation Decisions

The superintendent or designee, in a timely manner, will provide all applicants with written notification of the approval or denial of the nonresident enrollment application. If the student is to be admitted, the superintendent or designee will notify the resident district and make necessary arrangements for the transfer of student records.

If the nonresident enrollment application is denied, the superintendent or designee will notify the parent or guardian in writing within 45 days from receipt of the application. The superintendent or designee will also notify the parent or guardian in writing if nonresident enrollment that was previously granted has been revoked. Such notification will include the reason(s) for denial and inform the parent or guardian of the right to appeal the District's denial decision to the Office of Superintendent of Public Instruction (OSPI) pursuant to RCW 28A.225.230.

Cross References:	Board Policy 2151	Interscholastic Activities
	Board Policy 3115	Students Experiencing Homelessness – Enrollment Rights and Services
	Board Policy 3120	Enrollment
Legal References:	RCW 28A.225.220	Adults, children from other districts, agreements for attending school — Tuition
	RCW 28A.225.225	Applications from nonresident students or students receiving home-based instruction to attend district school — School employees' children — Acceptance and rejection standards — Notification

RCW 28A.225.230	Appeal from certain decisions to deny student's request to attend nonresident district - Procedure
RCW 28A.225.240	Apportionment credit
RCW 28a.225.280	Transfer students' eligibility for extracurricular activities
RCW 28A.225.290	Enrollment options information booklet
RCW 28A.225.300	Enrollment options information to parents
WAC 392-137	Finance — Nonresident attendance

Management Resources: 2018 - --December Policy Issue
 2015 - October Policy Issue
 Policy News, June 2003 Enrolling children of School Employees
 Policy News, September 1999 School safety bills impact policy

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